

**“APPENDIX A”
Rental Options**

Rental Options	Description	Winter Rate	Summer Rate
COMPLETE CENTRE		Nov 1-Apr 30	May 1-Oct 31
Complete Centre – Day Rate	8:00 am - 2:00 am - in July and August 12:00 noon - 2:00 am - September-June <i>Includes Meeting Room</i> <i>Includes use of Kitchen</i> <i>Includes use of Bar</i> Occupancy Load – 304	\$900.00 This rate is also the Thanksgiving Monday rate	\$1200.00 Mon-Thurs N/A Friday, Saturday, Sunday
Complete Centre – Weekend Rate	Fri 8:00 am – Sun 12:00 noon <i>Includes Meeting Room</i> <i>Includes use of Kitchen</i> <i>Includes use of Bar</i> Occupancy Load – 304	\$1,500.00	\$2500.00
Complete Center – Weekend Rate + One Extra Day (Thursday or Monday)	Fri 8:00 am - Mon 12:00 noon OR Thurs 8:00 am - Sun 12:00 noon <i>Includes Meeting Room</i> <i>Includes use of Kitchen</i> <i>Includes use of Bar</i> Occupancy Load – 304	\$1,800.00	\$2800.00
MAIN HALL			
Main Hall – Day Rate	8:00 am - 2:00 am - in July and August 12:00 noon - 2:00 am - September - June <i>Does not Include Meeting Room</i> <i>Includes use of Kitchen</i> <i>Includes use of Bar</i> Occupancy Load – 232	\$700.00 This rate is also the Thanksgiving Monday rate	\$1100.00 Mon-Thurs N/A Friday, Saturday, Sunday
Main Hall – Weekend Rate	Fri 8:00 am – Sun 12:00 noon <i>Does not Include Meeting Room</i> <i>Includes use of Kitchen</i> <i>Includes use of Bar</i> Occupancy Load – 232	\$1,150.00	\$2400.00
Main Hall – Weekend Rate + One Extra Day (Thurs or Monday)	Fri 8:00 am – Mon 12:00 noon OR Thurs 8:00 am - Sun 12:00 noon <i>Does not Include Meeting Room</i> <i>Includes use of Kitchen and Bar</i> Occupancy Load - 232	\$1,350.00	\$2600.00

MEETING ROOM		Nov 1-Apr 30	May 1-Oct 31
Meeting Room – Day Rate	8:00 am - 2:00 am - in July and August 12:00 noon – 2:00 am - Sept - June <i>Includes use of Kitchen</i> Fri/Sat/Sun rentals can be booked only 30 days prior to requested rental date from May 1- October 31 Occupancy Load – 72	\$300.00 This rate is also the Thanksgiving Monday rate	\$450.00
Meeting Room – Weekend Rate	Fri 8:00 am– Sun 12:00 noon <i>Includes use of Kitchen</i> Fri/Sat/Sun and Weekend rentals can be booked only 30 days prior to requested rental date from May 1- October 31 Occupancy Load – 72	\$400.00	\$600.00
Meeting Room – Weekend Rate + One Extra Day (Thursday or Monday)	Fri 8:00 am – Mon 12:00 noon OR Thurs 12:00 noon - Sun 12:00 noon <i>Includes use of Kitchen</i> Fri/Sat/Sun and Weekend rentals can be booked only 30 days prior to requested rental date from May 1- October 31 Occupancy Load - 72	\$500.00	\$700.00
OTHER			
Tables/Chairs Set Up and Put Away	Complete Center – Set Up Complete Center – Put Away Main Hall – Set Up Main Hall – Put Away Meeting Room – Set Up Meeting Room – Put Away	\$175.00 \$175.00 \$175.00 \$175.00 \$ 75.00 \$ 75.00	
RESERVATION DEPOSIT			
Required at time of booking to secure date	Complete Center Main Hall Meeting Room	Full amount of rental at time of booking	
DAMAGE DEPOSIT			
Required minimum 3 days prior to rental date (e-transfer) or the day keys are received (cash only)	Complete Center Main Hall Meeting Room	\$1000.00 \$1000.00 \$200.00	
GST			
Calculated on reservation deposit	GST Registration Number 12218 8378 RT0001	5%	
Invoice Number for Reference:		Rental Total	

The Reservation Deposit is required at the time of signing of this Rental Agreement. The requested date or dates will be confirmed upon receipt of the Reservation and Damage Deposits and the PAL insurance certificate indicated in the Agreement. A Rental is not considered booked until the Rental Agreement has been signed by both the Renter and the Society and the Reservation Deposit has been received. **NSF cheques void the Agreement.** A fifty dollar NSF fee will be charged to the Renter.

Please Note: The Hall Manager is NOT available to meet 3rd parties during the rental period for access, nor after the rental period ends. They should be contacted if pertinent information required, or emergencies only.